

Ponderosa Hills Civic Association

Minutes of Meeting

January 14, 2015

Meeting was at Francie Campbell's house at 8526 E. Summit Rd.

Meeting was called to order at 7:15. In attendance: Cathy Lichty, Bruce Conklin, Sandra Fish, Francie Campbell, Carmen Wilkes.

1. Reviewed and approved December meeting minutes by all.
2. Treasure's Report was reviewed and approved by all.
3. Web Site to be reviewed on Jan 21st. Training sessions will be scheduled in January for at least 2 half hour sessions. Center Mass Media will oversee all changes from Google. Don Lichty will take care of updates.
4. Mailbox Decorating Contest was a huge success. Cathy sent out eblast to congratulate winner. Prizes and thank you have been mailed out too. Next year we will have Ribbons for 2nd and 3rd Place winners too.
5. Dues are due now and are in 1st Quarter News Letter. Content Review by all in attendance and approved. Carmen will submit an electrical monitoring report for the newsletter. Mailing thru Sundance Printing w/return envelope. The DUES newsletter needs to be out by end of January. Bruce will assist Cathy in getting this put together and mailed.
6. Workers Comp Quote. Agent needed more information from us and will need to change the resident type to single property. Also needs to know this if for our Volunteers only. Francie will get back to agent with changes.
7. Sandy Fish will report on county status of building permits in our neighborhood. She will visit the Douglas County Building Department in Castle Rock to meet in person and report back to board.
8. Carmen to report on contact with Einar Jensen and dead tree removal. Report on hold. In the 2nd Quarter Newsletter for 2015, we will suggest using Nextdoor for services and will include instructions on how to sign up. Also will check out Senior Resource Center to advise seniors how to get help with their dead tree removal.
9. Reviewed ground water report from Douglas County. Water levels in all of the aquifers are declining at varying rates. We will publish the Ground water levels report from the Rural Water Authority in the 2nd Quarter Newsletter. We need Volunteers to keep up with the Rural Water Authority news for PH.
10. Welcome Packet. Carmen and Bruce will work on a Welcome Packet for new residents and realtors working in our area. The packet should contain: Newsletter, Minutes, Map

of Open Space, Calendar of events, Nextdoor info, Application for membership for PHCA.

11. Annual meetings to schedule and plan. We will have Semi Annual meetings this year. One in April and one in September (for election in 2015).
12. Other Issues: We need a quote for each of us – How much fun it is to be on the board and email to Cathy.
13. February meeting will be on the 11th at Sandy Fish's house at 9188 Inspiration Dr. at 7 pm.

Meeting was adjourned at 8:45 pm.

Respectively,

Sandy Fish, Secretary