

Ponderosa Hills Civic Association
May 9, 2013 Board Meeting Minutes

Location: Cathy Lichty's home

1. Call to order 7:05 pm
2. Visitors: none
3. Welcome new board member: Lori Gahm –
4. Agenda review – No additions/Unanimously approved
5. Treasurer's report – approved
 - A. Noted membership stands at about 200 of about 350 possible
6. Disposition of previous board minutes
 - A. Mar2012 posted to web (along with PHCA L.A.N.D. Framework)
 - B. 2012 Newsletters posted to web
 - C. Apr2013 Minutes – approved to post
7. Apr2013 eBlasts – verified all board members received
8. Follow up on Xcel Land adjacent to PH Open Space and PH residents
 - Norm reached out to Dan Dertz from Douglas County Zoning. The land in question is owned by xcel and leased by IREA. Dan is getting in contact with xcel to discuss leasing details. The zoning requirements for Douglas County are 1 horse per ½ acre.
9. PHCA liability coverage
 - Covers us for issues raised even on past events. Liability claims would be made against the board or association not an individual member. It is difficult for a member to sue since they are suing themselves. A past board member would be in a very bad position to sue on an event or decision that took place during their tenure since they would have been party to the decision or action
10. Newsletter feedback: Service Directory has been removed from newsletter will be updated annually
11. Speeding feedback – a resident raised a concern about self policing of speeders. This is not condoned by the board. Norm reached out to Sheriff Weaver about speeders in Ponderosa Hills. Sheriff will try to step up patrols in neighborhood. Eblast to warn residents of stepped up patrols.
12. Reporting of status from Committee Chair's / Liaison's
 - A. Inspiration Lennar Rocking Horse – Jerry Banks
 - Nothing new, Aurora still reports “6-12 months”
 - B. Roads, paving info – Capps program under review. Rod Meriedith of Douglas County is responsible for the review.
 - C. Water, including Rural Water Authority- Don Gray-nothing new
 - D. Open Space – {vacant}
 - E. Newsletter Editor – {vacant}
 - F. County issues, zoning – Norm Scheffel-nothing new
 - G. Webmaster – Craig Klinker- nothing new
 - H. Oil and Gas – Joel Lambe- nothing new
 - I. Fire Preparedness – Lori Gahm to meet with South Metro Fire District to identify programs available to Ponderosa Hills
13. Topics for May Eblast

- A. New board member: Lori Gahm
 - B. Building construction need County permits
 - C. Help on Summer Picnic
 - D. Speeding
 - E. Notification: no community garage sale this year
 - F. Notification to non-renewal members – no more eblasts, newsletters, etc.
 - G. Jerry volunteered to field membership phone inquiries about repaving
14. Preliminary Planning for Summer Picnic
- July 27, 2013
 - Greg looking into kids games
 - County to mow park before event
 - Porta Potties
 - Check on possible caterers
15. Planning for remaining board meetings through September
- June 11 – Greg’s House
 - July 11- Lori’s House
 - Aug 8 – Norm’s House
 - Sept 12 Annual Meeting – Norm’s Church (tbd)
16. Planning for Second Quarter Newsletter
- A. Publication Schedule:
 1. Input due: 15 June
 2. Draft Newsletter emailed to Board: 30 June
 3. Approved for Print/Mail: 11 July board meeting
 - B. Writing assignments
 1. Presidents Message-Waltz
 2. Speeding-Scheffel
 3. TBD-Fire Prevention-Gahm
 4. TBD-Rainwater and related-Don
 5. TBD-Inspiration-Jerry
 6. TBD-Resident shared info?
17. Review of 2013 focus areas:
- A. Increased Membership
 - ✓ Dues mailer with “value proposition”
 - Approach new neighbors – provide copy of dues letter and a copy of the most recent newsletter
 - B. Improved Communications
 - ✓ Monthly eBlasts
 - ✓ Improved Newsletter
 - ✓ Solicitation of current email addresses
 - WEB FAQ
 - C. Speeding
 - Discussion included communications with Sheriff department, possibly post an electronic speed monitor on key roads, solicit the names of known speeders in the community, give out DO NOT SPEED T-shirts to residents who walk our roads to wear as a reminder to drivers in the community
 - D. Fire-Preparedness

- Build on topic presented at 2012 annual meeting, help educate new residents.

18. Review Action Item Status (don't work them, just review them):

AI#	Action	Assignee	Due	Status
Jan.1	Verify posting on PHCA's website of all of PHCA's attorney, (David Firmin of Hindman•Sanchez) correspondence regarding the PH covenants	Waltz	15Apr	Closed
Jan.3	Ensure D&O insurance is continually maintained	Cathy	15Apr	Closed
Jan.5	Create FAQ section for posting to WEB (topics: architectural board review, fire and police jurisdiction, open board meetings)	Waltz	13Jun	Open
Jan.6	Investigate possibility of Boy Scouts catering annual community event (picnic/pancake breakfast)	Waltz	15Apr	Closed
Jan.8	Investigate use of "you are going this fast" signs	Norm	15Mar	Closed
Mar.3	Lori Gahm to follow up with Einer Jensen (South Metro Fire Rescue Authority Life Safety Educator) to determine appropriate next steps for PH resident fire preparedness	Gahm	10May	Closed
Apr.1	Reroute newsletters@ponderosahills.com to a current board member	Waltz	10May	Closed
Apr.2	Post 2012 Newsletters to the web	Waltz	10May	Closed
Apr.3	Post Douglas County Conservation District News Letters to Web, work with Craig to create spot for them	Waltz	13Jun	New
Apr.4	Check covenants and by-laws to determine role of PHCA board with respect to new construction	Waltz	10May	Closed
Apr.5	Respond to comments on mail-in dues forms	Waltz	10May	Closed

19. Next board meetings

- June 11
- July 11
- Aug 8
- Sept 12 Annual Meeting

- E. Successive meetings: nominally first Tuesday of each month
20. Next events
- A. Second Quarter Newsletter – June/July
 - B. Douglas County Conservation District Rainwater Harvesting Workshop – June 8th
 - C. Pancake breakfast & Horses – July 27 9-11am
 - D. Dumpster/donation day - Fall
 - E. Annual membership meetings – September
 - F. Third Quarter Newsletter – September/October
 - G. Christmas Mailbox decoration and/or House decoration contest: December
 - H. Fourth Quarter Newsletter – December/January
21. Future Business (temporary parking lot for items to be covered in future board meetings)
- A. D.O.W. and deer