

Ponderosa Hills Civic Association

Board meeting minutes 1/17/2012

Attendees: Greg Waltz, Joel Lambe, Norm Scheffel, Cathy Lichty

Absent: Guy Geerds

1. Call to order 7:10pm
2. Election of officers by unanimous vote (Note: action to update aliases)
 - A. Greg Waltz –President
 - B. Joel Lambe – Vice President
 - C. Cathy Lichty – Treasurer
 - D. Guy Geerds – Secretary
 - E. Committee / Chairs proposed
 - 1) Inspiration Lennar Rocking Horse – Jerry Banks
 - 2) Roads, paving info – Guy Geerds
 - 3) Water, including Rural Water Authority- Don Gray
 - 4) Open Space, Newsletter – Vacant
 - 5) County issues, zoning – Norm Scheffel
 - 6) Webmaster – Craig Klinker
 - 7) Oil and Gas – Joel Lambe

Proposed candidates will be contacted to determine their level of interest and names finalized at Feb board meeting.
3. Agenda review – approved
4. Treasurer's report and submittal of bills
 - A. Annual dues collection – post signs and send mailer to all residents. Send mailer template out to all board for review.
5. Recruiting more board members
 - A. Initial leads on possible board members have not panned out.
 - B. Motion made (Cathy) and approved unanimously: prospective new board members will follow the following process: (1) submit resume and letter of interest, (2) interview with current serving board, (3) receive result of interview process
6. Baseline a plan for the year (initial outline in Jan meeting, firm it up in Feb meeting)
 - A. Schedule next several board meetings
 - 1) Feb 12 – Lichty home
 - 2) March 5 – location tbd
 - 3) Successive meetings: nominally first Tuesday of each month
 - B. Proposed: assume budget will be approximately the same as last year without the water adjudication costs or legal fees.

Opening Checking & Savings Balance (1/05/13) \$4,408.57		
Proposed Expenses		
Picnic/ Pancake Breakfast	Recurring Expense	1000
Dumpster Rental	Recurring Expense	1500
Communications	Recurring Expense	1200
Miscellaneous fees	Recurring Expense	200
Bi-annual meetings	Recurring Expense	300
Liability and Officer Insurance	Recurring Expense	900
Total Expenses		<u>4200</u>

C. Proposed events (draft from Jan board meeting)

- 1) Picnic/pancake breakfast: pancake breakfast
- 2) Dumpster/donation day: yes
- 3) One or two membership meetings (includes annual meeting): one
- 4) Christmas Mailbox decoration and/or House decoration contest: both
- 5) Other?

D. Proposed focus areas for 2013 (draft from Jan board meeting)

- 1) Increased membership
 - a) Use annual dues letter to solicit membership
 - b) Several new families have moved in, board members to recruit
 - c) Discussion: anticipate a reduced membership in the absence of hot issues such as oil or water
- 2) Improved Communications
 - a) Non-email enabled members, continue to land mail as needed though they will miss the news eblasts
 - b) Liaisons (some from volunteers)
 - c) Newsletters (recruit an editor to keep a focus on collection of info and discipline to publish, possibly Chuck Riggs)
 - d) Website enhancements (eg FAQ section)? – Greg to pursue
 - e) Alternate for eblasts? Not discussed
 - f) Renew last year's rules for board meeting visitors? Not discussed
- 3) Speeding
 - Discussion included communications with Sheriff department, possibly post a electronic speed monitor on key roads, solicit the names of known speeders in the community, give out DO NOT

SPEED T-shirts to residents who walk our roads to wear as a reminder to drivers in the community

- 4) Fire-Preparedness
 - Build on topic presented at 2012 annual meeting, help educate new residents.

7. Brief Oil Update provided by Joel Lambe. Matt Sura has resigned from his Water Legal Group and is opening his own firm with a nonexclusive focus on oil and water suits. He has been working on a COGCC panel to draft oil related rules. A preliminary draft regulation would establish a setback requirement of 500 ft for both urban and rural areas. This draft regulation would require an opt-in by county and notification of affected property owners. Set Back near schools would be 1000ft. Other regulations to monitor air and water contamination and to set visual abatement and fire prevention rules are also in draft form (A draft regulation means that the language has been set and we are outside the public comment period. The regulations are now set for debate and in-house approval with COGCC).

8. Items to follow up from last year's business
 - A. Review/approve minutes from missing 2012 board meetings
 - B. Verify posting on PHCA's website of all of PHCA's attorney, (David Firmin of Hindman•Sanchez) correspondence regarding the PH covenants – continue to pursue
 - C. Review last year's action items and propose any that should be renewed by this year's board
 - 1) PHCA/L.A.N.D. framework – Consensus that no conflict exists between these two independent organizations. Education and communication continue to be the main role of each.
 - 2) List of volunteers – refresh from last year's list
 - 3) Ensure D&O insurance is continually maintained – Greg to pursue

Meeting adjourned 9:00pm