

PHCA BOARD MEETING MINUTES

MAY 18, 2016

Location: Sandy Fish residence 9188 Inspiration Dr

Attendees: Cathy Lichty, Bruce Conklin, Sandra Fish, Janet Finer, Carmen Wilkes, Steve O'Connor, Gary Rasmussen, Sarah Klug.

Excused: Terri Jenisch, Jeremy Hixon

Meeting called to order at 7:01 pm

1. Approve Agenda for this meeting – Bruce motioned, Janet 2nd, unanimously approved.
2. Review minutes on April 20 and unanimously approved to revise leaving out the existing item #15 & #16 to be replaced by #15 Executive Session verbiage submitted by Steve. Unanimously approved.
3. Review and approve treasurer's report. Janet reported checking balance of \$8186.29, Savings \$2653.94 and money market account \$17,472.03. Motioned to approve by Bruce, 2nd by Steve, unanimously approved.
4. Terri sent report on possible 'Waiver of Liability' form for PHCA. Terri's information was reviewed and the Board decided this is not needed for Board members.
5. Discussion of Covenants committee.
 - a. After reviewing the proposal from OTAHOALAW.com, motion by Carmen and Janet 2nd to do nothing. Unanimously approved.
 - b. Discussed the relationship to County Zoning regulations vs our covenants. Since we do not have any policing authority to enforce the covenants, it is up to Douglas County to police any violations of County regulations.
 - c. Reported violator policy was discussed and approved to follow these steps:
 - i. Inform complainant by letter of what to do next
 - ii. Investigate and discuss at board meeting
 - iii. Board to review and determine appropriate action to take.
6. Committee status and updates:

- a. Roads – Chair Sandy – Paving of Ponderosa Dr and Summit Rd to Woodland Tlr to begin July – August after county does minor road and culvert repairs. No new LIDS or CAPPs affecting PH at this time.
 - b. Fire Prevention and Preparedness was covered in last newsletter.
 - c. Communications: Chair Steve – Q2 Newsletter went out by email to all members. He will work with Terri to print and distribute hard copies for Snail Mail list. Cathy to provide updated list.
 - d. Social Events: Chair Terri –
 - i. Community Garage Sale is on hold until Terri is feeling better.
 - ii. Pancake Breakfast – June 11th serving 9 am – 11 am. Need all volunteers there by 8 am to help setup and to take down around noon.
 - 1. Tent, tables, chairs, griddle rental ordered by Janet
 - 2. Side tents or awnings – Carmen will drop off
 - 3. Invitations to neighbors being handled by various board members
 - 4. Food & stuff – Drinks(Bruce), Paper products(Terri) to drop off at Sandys, Bacon & Sausage(Sandy & Steve), Panera pastries(Carmen), Pancake batter(Cathy)
 - 5. Fire extinguishers(Cathy), trash barrels(Janet)
 - 6. Mowing – County to do per Cathy
 - 7. Games, Raffles, story tellers (Cathy & Steve)
 - 8. Signs – Sarah print and take to Steve to put up
7. Other items for discussion –
- a. Zoning definition changes – Meeting May 10th at 2:30 pm at DC for “Family” clarifications. Cathy attended and presented a chart of the definitions used by surrounding counties and recommended no change to the currently used definition of family. The Board of Commissioner decided unanimously to go forward and adopt the proposed definition change offered by the county lawyers.
 - b. Lincoln Creek hearing for additional filing and proposal. The board authorized Cathy to send the same type letter with our concerns.
8. Review actual vs proposed 2016 budget – motion to delay to next meeting by Cathy, 2nd by Sandy, Unanimously approved.

9. Any new business – Board unanimously authorized Janet to write donation checks in the amount of \$500 per to Fire and Sheriff charity groups. Board also authorized a check in the amount of \$100 to be written to Cherry Creek Spellbinders for one hour for storytelling by two storytellers at the annual pancake breakfast.

Meeting was adjourned at 9:22 pm. Next meeting is June 15th at Fire House off Lincoln.

Respectively submitted,

Sandy Fish, Secretary