

PHCA BOARD MEETING MINUTES

APRIL 20, 2016

Location: Fire House at 16801 Northgate Dr.

Attendees: Cathy Lichty, Steve O'Connor, Carmen Wilkes, Terri Jenisch, Bruce Conklin, Gary Rasmussen, Jeremy Hixon, Sandy Fish, Janet Finer via SKPE.

Invited Guest: Pau, Brennan, Sarah Klug, Mallory Conklin, Jerry Biri, Monique Durham

Meeting was called to order at 7:03 pm.

1. Approved current Agenda for this meeting.
2. Introduced guests and Board members. Explain guest procedures and Robert's Rules of Order to be followed.
3. Review and approve minutes of March 16th. Motioned by Steve, 2nd by Carmen, approved by all.
4. Introduce prospective board members, Paul, Sarah, and each spoke of their desire to become the last board member position.
5. Review and approve Treasurer's Report. Checking account balance of \$7757.76 (no outstanding checks) Savings balance of \$2653.80, Money Market account balance of \$17472.03. Motioned by Sandy, 2nd by Gary, and approved by all.
 - a. Workman's Comp insurance policy has been received. We now have coverage for the board and officers plus any volunteers or helpers during any of our events.
 - b. Terri will look into possible 'Waiver of Liability' form for PHCA.
6. Committee status and updates:
 - a. Roads: Sandy Chair
 - i. Reported after speaking to Rod Meredith at DC Roads Dept, there are no changes or updates with the LIDS or CAPPS at this time.

- ii. Traffic study is ongoing in PH and will continue for weeks. They are installing a Speed meter with date and time this week.
- iii. A Speed Radar sign will be installed on Ponderosa Dr on Tues, 4/19 and will be moved around for more exposure.
- iv. DC is looking at 3 main intersections as to the need for stop signs: Antelope Trl, Piney Creek, Summit Dr. No exact locations were disclosed at this time.

Cathy has new Yellow Signs for you to put up in our PH. See her after the meeting. Janet motioned and 2nd by Jeremy for PHCA to make signs that say "HIGH FIRE DANGER – DON'T FLICK YOUR BUTT".

Approved by all.

Meeting with County Manager and Commissioners is April 26th 1:30 pm. Sandy and Janet will be there for PHCA(which is neutral) to gather information only and report back.

7. Fire Prevention/Preparedness – Janet & Jeremy co-chairs

- i. Janet has her report going into the Quarterly Newsletter
- ii. Mallory reported seeing a lot of cigarette butts and empty packs on Summit Dr while walking. Also, noted neighbor throwing horse manure over their fence onto the public way. She was told to call DC to report this act.
- iii. Jeremy reported on the exits out of PH. We have 4 and the DC said we should be thankful. No other follow up is needed.

8. Communications – Steve Chair

- i. Q2 Newsletter is being put together as we speak. He is gathering information from all chairpersons. This Newsletter will be emailed with the only hard copies going to about 40 residence that do not use email.

9. Social Events – Terri Chair

- i. Community Garage Sale and cleanup day – Todd and Donna Hoyt have volunteered to help with this project.
- ii. Also, potential committee members are: Frank or Sharon Loner, Fleta Johnson, Richard & Martha Bicanovsky,

Brandon Bontrager & Sarah Klug. Terri will contact these people to help with our social events.

10. Pancake Breakfast – June 11th. 9 am – 11 am to serve. Need all volunteers there by 8 am to help set up and to take down around noon. Assigning

Tasks:

- a. Tent, tables, chairs, griddle rental and setup – Janet
 - b. Side tents or awnings – Carmen
 - c. Invitations to neighbors, SM Fire(Jeremy), Douglas County Sheriffs(Bruce), Park Dept, Rod Meredith of DC Roads Dept(Sandy)
 - d. Food & stuff – Drinks(Bruce), Paper products(Terri), Bacon & Sausage(Sandy & Steve), Panera pastries(Carmen), Pancake batter(Cathy)
 - e. Fire extinguishers
 - f. Mowing – Cathy to check with DC
 - g. Games, Raffles – Cathy to check on Story Tellers, Steve bring games.
11. Other items for discussion –
- a. Flood Plain changes – Cathy presented notes from meeting about earth dam just south of PH.
 - b. Zoning definition changes – Meeting is May 10th at 2:30 pm at DC for “FAMILY” clarifications. Jeremy and Cathy will attend.
 - c. Lincoln Creek hearing date is April 26th at 1:30 pm – Sandy & Janet will attend.
12. Review actual vs proposed 2016 budget – tabled to next month.
13. Architecture committee – Steve Carr, chair, Terry Rucker member – tabled to next month.
14. Covenants/County Regulations: discuss the future of this committee – tabled to next meeting.
15. Executive Session: Discussed each candidate and voted on new board member. Sarah Klug unanimously voted in to fill the last of 10 board positions. A discussion of board member attendance and conduct concluded with a vote to retain the specific board member in question.

Meeting was adjourned at 9:15 pm

Respectively submitted, Sandy Fish, Secretary

