

## **Ponderosa Hills Civic Association**

December 12, 2013 Board Meeting

Time & Location: 7pm, Bruce's House: 7748 E Summit Rd

Attending: Cathy Lichty, Bruce Conklin, Francie Easley

Missing: Norm Scheffel, Lori Graham, Tarek Reslan

Visitors: Mallory Conklin, Amy Arnett

1. Call to Order 7:25 pm
2. Agenda approved with no additions and /or corrections
3. Visitors: Mallory Conklin and Amy Arnett. Amy has expressed an interest in joining the board and was invited to monitor the meeting as an introduction to board duties and activities
4. Treasurers Report was read( Francie Campbell) and unanimously approved
  - Christmas Mailbox winner will receive a gift certificate from Murdocks. There will be prizes for 2<sup>nd</sup> and 3<sup>rd</sup> place as well
5. Minutes were unanimously approved from Oct 2013 meeting
6. Review status of open items from Oct mtg
  - Reassignment of PHCA email addresses – no report from Tarek but this is believed to be completed
  - Posting of minutes and new list of board members – Incomplete based on a review of the web site by Cathy
  - Change to bank account signatories and addresses - Per Francie, all banking signature and address changes are done.
  - Website link investigation - Incomplete, but extreme need was noted
  - Issuance of Oct & Nov Eblast – Completed
  - November newsletter reactions – electronic and paper copies delivered. No negative responses received to date. An on-going need for a newsletter editor exists.
7. Committee Reports
  - Inspiration Lennar Rocking Horse – Jerry has communicated that a traffic study is being done to set the pre construction levels of traffic on Woodland Trail. These can then be compared to a requested post construction traffic study on Woodland Trail. Another concern has been raised about the proposed postponement of the completion of the Gartrell link up for several years. Jerry is continuing to monitor this discussion.
  - Roads – no report
  - Water – no report
  - Open Space - Chuck Riggs is interested in serving on the Open Space committee
  - Newsletter editor – this is being filled temporarily by Cathy Lichty
  - County issues, zoning – no report
  - Webmaster – no report but a need for significant updates has been noted
  - Oil and Gas – status of development remains on hold

- Fire Preparedness – Jerry Banks has suggested a May date unless someone else steps forward to man this committee position
  - E-blaster – Nov and Dec e-blasts seem to be being successfully received and bounced emails are being worked
8. Christmas Mailbox decoration contest – Bruce will oversee the judging and Cathy will release the results
  9. Dec E-blast – topics other than the Contest results were not discussed
  10. Items for 2014 board consideration
    - Focus areas – a consensus was reached to focus on fire prevention and communications for 2014
    - Review and update of the website is urgently needed
    - Investment of the CD funds – Cathy has investigated some investment options through Colorado State Bank and will pursue inviting Jake Morton from CSBT Investment Center to speak to the board at the Jan mtg
    - Update of covenants and by-laws - Question was asked if By Laws and Covenants should be reviewed and updated. Amy said her husband, Matt, could review if requested.
  11. Other business – Amy was invited to submit a resume and letter of interest in joining the board
  12. Next events – the Dues letter will need to go out in Jan or Feb and topics for the newsletter will need to be decided and assigned

Meeting adjourned at 9:20